# **Quickstart MHRA Author-Date Referencing Guide**

More guidance and further referencing examples can be found in the full MHRA Author-Date referencing guide:

<https://librarydevelopment.group.shef.ac.uk/referencing/mhra-author-date.html>

## **Introduction**

Referencing in the MHRA Author-Date style is a two–part process:

* Citation in the text
* Reference list

## **Citation in the text**

* If the author(s) name appears in the text as part of the body of the assignment, then the year will follow in round brackets, e.g. According to Smith (2017).
* If the author(s) name does not appear in the body of the text, then the name and date should follow in round brackets, e.g. It was discovered...(Smith, 2017).
* Citations which are used with direct quotations, or are referring to a particular part of a source, should include the page number in your citation, e.g. (Smith 2017: 42) or Smith (2017: 42).
* If there are more than three authors, list only the first author's surname followed by 'and others', e.g. (Platt and others 1996: 14-15) or Platt and others (1996: 14-15).

## **References**

* References where the text runs over two lines or more will need to be formatted with a hanging indent. This means that the first line is set against the margin and any subsequent lines are indented. For example:

Skrelin, Pavel, and Daniil Kocharov. 2014. ‘Russian Speech Corpora Framework for Linguistic Purposes’ in Best Practices for Spoken Corpora in Linguistic Research, ed. by Şükrie Ruhi and others (Newcastle upon Tyne: Cambridge Scholars Publishing), pp. 118-27

* The names of up to three authors should be given in full; for works with more than three authors, only the first name should be given, followed by ‘and others’.
* Do not put a full stop at the end of the reference.

### **Book/ebook**

#### **In the text**

 Pennycook (2018)…

 …(Pennycook 2018)

#### **In the bibliography/reference list**

**Author Surname, Forename. Year of publication. Title of book, Edition (if not the first) (Place of publication: Publisher [If online] Supplier/Platform/file ebook**

Pennycook, Alastair. 2018. Posthumanist Applied Linguistics (London: Routledge) ProQuest Ebook Central

### **Book – chapter in an edited book/ebook**

#### **In the text**

 Skrelin and Kocharov (2014)…

 …(Skrelin and Kocharov 2014).

#### **In the bibliography/reference list**

**Chapter author Surname, Forename. Date. ‘Chapter title’, in Name of book, ed. by Forename Surname, Edition (if not the first) (Place of publication: Publisher), pages used [If online] Supplier/Platform/file ebook**

Skrelin, Pavel, and Daniil Kocharov. 2014. ‘Russian Speech Corpora Framework for Linguistic Purposes’ in Best Practices for Spoken Corpora in Linguistic Research, ed. by Şükrie Ruhi and others (Newcastle upon Tyne: Cambridge Scholars Publishing), pp. 118-27

### **Images and Figures**

This guidance is for referencing images and figures that you are **referring** to in your work. If you have **inserted** an image or figure into your work please see the "Guidance for taught course students inserting images and figures into university work.": <https://xerte.shef.ac.uk/play.php?template_id=836>

#### **In the text**

 The photograph of the cat (Bridges 2008)…

 Drouais (1786) painted the scene…

 An earthenware sculpture of a dog (Keegan 1991)…

 The table (Paramonov 2018: 185) shows…

 The painting shows the effects of intense heat on a structure (Sutherland 1941).

#### **In the bibliography/reference list**

##### **From an online collection/social media site, e.g. Flickr, Instagram, etc.**

**Artist/Creator Surname, Forename. Year. Title of image/figure, description, Name of site, day and month of publication <URL> [Date accessed]**

Bridges, Derek. 2008. Man Cat, digital photograph, Flickr, 22 December <https://www.flickr.com/photos/derek\_b/3145058691/> [accessed 18 January 2018]

##### **From a museum/gallery (either viewed in person or online)**

**Artist/Creator Surname, Forename. Year. Title of image/figure, description (include dimensions in cm if available), [If viewed in person] Holding institution, Location [If viewed online] <URL> [Date Accessed]**

Drouais, Jean-Germain. 1786. Marius at Minturnae, oil on canvas, 271 × 365cm, Musée du Louvre, Paris

Keegan, Steven. 1991. Newby the Dog, raku fired earthenware, <http://collections.vam.ac.uk/item/O155512/newby-the-dog-sculpture-keegan-steven/> [accessed 23 January 2018]

##### **From a journal**

**Artist/Creator Surname, Forename. Year. ‘Title of image/figure’, description, in ‘Title of Journal Article’ by Author of journal article (if different to Artist/Creator) Forename Surname, Title of Journal, Volume.Issue, Page range of article (Page number of image/figure) [If online] <URL/DOI>**

Paramonov, Viachaslev N. 2018.  ‘Rural Daily Consumption Levels in Europe in the 1910s’, table, in ‘The Russian Quality of Life, 1914-1917’, Russian Social Sciences Review, 59.3, 178-205 (185) <https://doi.org/10.1080/10611428.2018.1475984>

##### **From a book/ebook**

**Artist/Creator Surname, Forename. Year. ‘Title of image/figure’, description, in Title of Book by Author of book (if different to Artist/Creator) Forename Surname, (Place of publication: Publisher), Page number [If online] Supplier/Platform ebook**

Sutherland, Graham. 1941. ‘Devastation 1941: City, Twisted Girders’, painting, in Reading the Ruins: Modernism, Bombsites and British Culture by Leo Mellor (Cambridge: Cambridge University Press, 2011), p. 119. Proquest Ebook Central ebook

### **Journal article**

#### **In the text**

 Paramonov (2018)…

 …(Paramonov 2018).

#### **In the bibliography/reference list**

**Author Surname, Forename. Year. ‘Title of article’, Title of Journal, Volume.Issue, page range [If online] <URL or DOI>**

Paramonov, Viacheslav N. 2018. ‘The Russian Quality of Life, 1914-1917’, Russian Social Sciences Review, 59, 178-205 <https://doi.org/10.1080/10611428.2018.1475984>

### **Reports**

#### **In the text**

 Association for Low Countries Studies (2018)…

 …(Association for Low Countries Studies 2018).

#### **In the bibliography/reference list**

**Author Surname, Forename OR Corporate Author, Title of report, Report number (if available) (Place of publication: Publisher) [If online] <URL> [Date accessed]**

Association for Low Countries Studies. 2018. The State of Dutch Studies in the UK and Ireland: A Study into the Provision of Dutch Language and Culture Teaching in Higher Education, 2017-2018 (Sheffield: Germanic Studies, School of Languages and Cultures - University of Sheffield) <http://alcs.ac.uk/wp-content/uploads/2018/06/The-state-of-Dutch-studies-in-the-UK-and-Ireland-2018-v5-SMALL.pdf> [accessed 9 October 2018]

### **Web page**

#### **In the text**

 Met Office (2014)…

 …(Met Office 2014).

#### **In the bibliography/reference list**

**Author Surname, Forename OR Corporate Author. Year. ‘Title of page’, *Name of website* <URL> [Date accessed]**

Met Office. 2014. ‘Urban Climate Impacts’, *Met Office* <https://www.metoffice.gov.uk/research/climate/climate-impacts/urban> [accessed 22 January 2018]

## **Summary**

Why not look at some of our other Research Skills and Critical Thinking resources? Book onto a Workshop or take an Online Tutorial: <https://www.sheffield.ac.uk/library/study/research-skills>

Visit our FAQs: <http://libraryhelp.shef.ac.uk/>

Get in touch: library@sheffield.ac.uk

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